

1 July 1968

MEMORANDUM FOR THE RECORD

SUBJECT: Records Officers Spring Conference

One of the highlights in the second quarter of the year was the Records Officers Spring Conference held 7 May 1968, at the Headquarters Auditorium. The theme of the conference encompassed History Writing, Archives and the Agency Retention Plan.

120 personnel attended the afternoon Conference which commenced at 1:00 PM and was concluded at approximately 4:20 PM. The principal speakers as originally planned were:

Mr. Robert L. Bannerman, Deputy Director for Support
 Dr. James B. Rhoads, Archivist of the United States
 Dr. Edward Campbell, Assistant Archivist for the National Archives

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The four directorates and independent offices were represented and comprised of a fine cross-section of Records Officers, Historians, and Other Administrative personnel directly concerned with the topics discussed. A breakdown follows of those attending (those that were identified) by Directorate and category.

	<u>DDP</u>	<u>DDS</u>	<u>DDS&T</u>	<u>DDI</u>	<u>DCI</u>	<u>TOTALS</u>
RMO	20	7	5	8	1	41
Historians	10	4	4	8	1	27
*Other	10	26	6	6	-	48
Totals	40	37	15	22	2	116

(* This category includes various types of Support Personnel; i.e., Executive Officers, Administrative, Personnel, Logistics, the Records Administration Staff, which included the Archives and Records Center personnel).

The principal speakers presentations were recorded and will be made a part of the conference records. A complete list of those personnel attending the conference is attached (Appendix A).

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Attachment